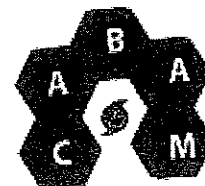


Palm Harbor University High School  
Career Academy of  
Business Administration and Management



November 11, 2024

Dear CABAM Senior:

Subject: CABAM Senior Trip

As you know; The Career Academy of Business Administration and Management is a career/college preparatory program which provides students with the opportunity to learn practical business skills and earn industry certifications. The Purpose of CABAM is to offer a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills needed to prepare for further education and careers in the Business, Management, and Administration career cluster.

You are enrolled in a course that is a part of the CABAM program and have been invited to participate in an educational enrichment trip to Disney's Epcot in Orlando, Florida, on Friday, March 7, 2025. The trip will include a workshop on Leadership Strategies where students will discover the value of communication, training and empowerment in creating an environment conducive to performance excellence. Following the workshop, students will have free time to enjoy Epcot.

This trip is only for our graduating CABAM seniors in good standing academically and behaviorally.

Transportation will be provided via commercial carrier, leaving PHUHS around 7:00 a.m., and returning to PHUHS around 9:00 p.m. School appropriate dress will be required, meals and other expenses are not included.

The actual cost per student for this trip is approximately \$250.00, but we are fortunate that we receive departmental funding through industry certifications earned by our students that will allow us to offset the cost, so the per student responsibility for this excellent opportunity is only \$50.00; due with the necessary permission paperwork no later than Friday, January 10, 2025. (Please make checks payable to PCSB - CABAM or pay with Credit Card through RevTrak)

Please let me know if you have any questions.

Sincerely,

*Kevin Schachter*

Kevin Schachter  
[schachterk@pcsb.org](mailto:schachterk@pcsb.org)

CABAM Mission: Empowering Success

CABAM Vision: Provide students with rigorous and relevant business concepts and skills, through education and experiences, that are vital for success in life.

CABAM Values: PRIDE<sup>3</sup> (Professionalism, Results, Integrity, Diversity, Education, Engagement, Excellence)

PINELLAS COUNTY SCHOOLS  
FIELD TRIP/ACTIVITIES PERMISSION FORM



School Palm Harbor University High School

I (We) hereby grant permission for \_\_\_\_\_ to participate  
Student Name

in a field trip/activity to CABAM: Senior Trip - Epcot on 3/7/2025  
Location Date

and to make authorized or emergency stops as necessary.

Students will be traveling in the following manner:

☐ Walking ☐ School Bus ☒ Commercial Carrier Bus ☐ Rental Vehicle (Auto, Mini Van)

☐ Private Passenger Vehicle with ☐ District Employee Driver ☐ Volunteer Driver ☐ Student Driver\*

Time of Departure (Approximate) 7:00 a.m. Time of Return (Approximate) 9:00 p.m.

- 1) I authorize school representatives to obtain medical treatment for my child, which includes required emergency transportation, in case of serious illness or injury and agree to pay for such treatment.
- 2) I understand that the trained school employee who usually dispenses medications may or may not be present during this trip. Medications will be dispensed by a responsible staff member.
- 3) I have documented below all precautions/instructions regarding my child's medication. I have noted any special health-related conditions or allergies regarding my child.

- 4) All provisions of the student code of conduct apply to field trips and activities. To ensure student safety and compliance with the student code, I agree that my child's luggage, belongings, and rooms (where applicable) may be randomly searched for contraband.

**If the Field Trip is to a District or non-District site where students will have the opportunity to touch and hold animals, please complete the following:**

Your child will have the opportunity to touch and hold captive animals during this field trip. Please check one space below to indicate your approval or denial

☐ **YES**, my child may touch and hold the animals. ☐ **NO**, my child may NOT touch and hold the animals.

\* From time to time students may be allowed to drive other students to and from field trips or activities on a case-by-case basis, and only with administrative approval.

☐ **I agree** / ☐ **I do not agree** (check one) to allow my child to ride with another student.

Signature of Parent/Guardian

Phone (Home)

Phone (Work)

Phone (Cell)

Alternate Emergency Contact

Phone (Home)

Phone (Work)

Phone (Cell)

Date

# Palm Harbor University High School

## Field Trip EXPECTATIONS of Students

Date: 11/11/2024

Dear Parents,

We are looking forward to our upcoming trip with your students. We want to be sure that you and the students are aware of our expectations for appropriate behavior while on our trip. Students are expected to conduct themselves in a way that will, at all times, be a positive reflection on their family, PHUHS and the group they are representing on this trip. Please review the information below and return this letter, signed, to the sponsor. If this letter is not returned completed, the student will not be permitted to participate in the event.

Date of Trip: 03/07/2025 Departure time: 7<sup>00</sup> a.m. (Itinerary is attached)

Where the students are going: WOW Epcot

Return to PHUHS date and time: 3/7/2025 9<sup>00</sup> p.m.

Students need to bring PHUHS Press Code, CABIN shirt if applicable

Chaperones: Karen Schachtel

**Expectations for Behavior:** Students will be supervised by the faculty sponsor and the other adult chaperones. Students are expected to follow the Pinellas County Schools *Code of Student Conduct* at all times. Any violation of the *Code of Student conduct* will result in a call to the parents/guardian, disciplinary action upon student's return and possible expulsion from the activity/trip. Students who are sent home for serious misconduct may be sent at their family's expense after parent contact is made.

The following *General Guidelines for Field Trips* will be enforced:

1. Amusement rides are not approved on a school day during school hours except as approved by the Superintendent (designee).
2. Students may not take recreation trips to beaches or other bodies of water (including pools).
3. Students are responsible for making up any classwork missed during the trip
4. Students must inform their chaperones of their whereabouts at all times.
5. Students are expected to attend all scheduled sessions and activities, arriving promptly for each.
6. Students who are responsible for theft or vandalism will be expected to pay restitution for any and all damages
7. Students are not permitted to purchase, consume, or be under the influence of tobacco, drugs, or alcohol at any time. Violators will be subject to serious disciplinary consequences.
8. Students are expected to follow any additional rules communicated by the sponsor.

I have read the above information and agree to abide by these expectations. Date: \_\_\_\_\_

Print Student's Name \_\_\_\_\_ Signature of Student \_\_\_\_\_

I have read the above information and agree that my child will abide by these expectations. Date \_\_\_\_\_

Print Parent/Guardian Name \_\_\_\_\_ Signature of Parent/Guardian \_\_\_\_\_

# Palm Harbor University High School

## Teacher Notification Form For Field Trips

Student's Name \_\_\_\_\_ Grade 12

Field trip CABM Senior Trip - Epcot Sponsor Schachter

Dates Student will miss 3/7/2025

Periods student will miss All

Period	Subject	Teachers Signature	Comments

### Per School Board Policy:

Students are responsible for making up any class work missed during a field trip.

Completed form due to sponsor by: